

Registered centre/agency name:	
If there are multiple sites, name of site:	
Form completed by:	Position:
Phone:	Date of incident (MM/DD/YYYY):
Email:	

NOTE: All serious incidents outlined in Regulation 30B(1) must be reported to the Department of Education and Early Childhood Development no later than 24 hours after the time of the incident.

All reports are to be submitted to: ECDServices@novascotia.ca.

Please indicate which serious incident you are reporting:

- injury to a child that required emergency medical attention while attending a child-care program (Emergency medical attention refers to any injury that requires immediate attention by the program staff, including: calling 911; an ambulance; and/or an emergency room visit or a doctor's office when there is no emergency department available.)
- fire or other disaster on the premises of a facility, agency, play group space, or family child-care home
- child not accounted for during any period of time (as required by Section 33A)
- concern or occurrence relating to an element of the physical environment or an operational or safety practice in a facility or a family child-care home that poses a risk to the children's health, safety, or well-being
- death of a child while attending a child-care program

Summary

To ensure privacy and confidentiality, please *do not include any names, or other identifiers, of children involved*. If more information is required, the licensee will be contacted.

Age of child:	Location incident occurred:
Child's injury (if applicable):	
Brief summary of the incident and actions taken:	

Department Use Only—Reviewer Information

Name (print):	Title:
Signature:	Date of review (MM/DD/YYYY):